Strengthening local government

# NSW Companion Animals Register (NSW CAR)
## APPROVED PERSON APPLICATION FORM

**IMPORTANT INFORMATION:**

- This application is made under Section 75(7)(a1) of the *Companion Animals Act 1998* for the applicant to be authorised to have access to information in the Companion Animals Register for the purpose of:
  - Identifying animals that have been seized under the Act; or
  - The recovery of lost animals.
- Section 307A of the *Crimes Act 1900* makes it an offence to provide false or misleading information on this form.

**Reason for completing form (Tick appropriate option below):**

❒ I am a new applicant, seeking access to the NSW CAR

❒ I am an existing Authorised Identifier, seeking Approved Person access

❒ I already have access as an Approved Person and wish to update my details.

My username is (eg: V0001234 or P0001234): _____

## Applicant Details (to be completed by applicant)

**Title** _____ **Given Name(s)** _____ **Surname** _____

**Occupation** _____ **VPB No. or V000 No. (if applicable)** _____

**Business Name (Approved Premises)** _____ **Business Address** _____

**City** _____ **State** _____ **Postcode** _____

**Work Phone No.** _____ **Mobile No.** _____ **Email Address (mandatory)** _____

**Briefly outline what your role will be in reuniting lost or injured cats or dogs with their owners**

_____

_____

**Applicant Declaration:**

- I have read and understand the Guideline for Approved Persons to access the NSW Companion Animals Register; and
- I understand that my place of work/employer as recorded on this form may be contacted to verify the details provided in this application are true and complete; and
- I declare that the information I have given above is true and complete.

**Applicant Signature:** _____ **Date:** / /

## Business Owner/Operator Details (to be completed by business owner/operator)

**Title** **Given Name(s)** **Surname**

**Position held in Business:**

❒ Owner ❒ Operator ❒ Senior Vet ❒ Other: (please specify)

**VPB No. or V000 No. (if applicable)**

**Business Owner/Operator Declaration:**

- I have read and understand the Guideline for Approved Persons to access the NSW Companion Animals Register; and
- I declare that the applicant details and the business owner/operator details provided above is true and complete, and
- Acknowledge that this business/practice will be classified as an 'approved premises' under the *Companion Animals Act 1998.*

**Business Owner/Operator Signature:** **Date:** / /

**PRIVACY STATEMENT**

The Office of Local Government (OLG), is collecting your personal information given in this form and may retain and use it for the purpose of keeping and administering the NSW Companion Animals Register.

You are not required by law to provide your personal information but if you fail to do so the OLG may reject the application.

If you are the applicant the OLG may disclose your personal information to the business owner/operator for the purpose of verifying its accuracy.

The OLG will not disclose any of your personal information without your consent unless authorised by law. The OLG is subject to the Privacy and Personal Information Act 1998.

Your personal information will be held by the OLG at 5 O'Keefe Avenue, Nowra NSW 2541. You have the right to access and correct the information if you believe that it is incorrect.

**Please save and send completed forms to pets@dlg.nsw.gov.au or fax to 02 4428 4199**