

JO Calendar of Compliance & Reporting Requirements 2025-26

July 2025

Aug 2025

Sept 2025

Oct 2025

Nov 2025

Dec 2025

Jan 2026

Feb 2026 –
May 2026

June 2026

Finance

Financial statements to be audited within 4 months [LGA s416(1)]

7 Proposed borrowing return to be submitted to Tcorp. Return available [here](#)

31 GST Certificate to be submitted

17 Request for extension to lodge financial statements due in writing to OLG [LGA s416(2), Code]

31 Financial Statements to be audited [LGAs416(1), Code] and lodged to OLG [LGA s417(5)] with Financial Data Return

30 JO must prepare its Annual Performance Statement within 5 months from the end of each year LReg s397J(1)

5 Last day for financial statements to be presented to the public [LGA 418(2)]

28 The Annual Performance Statement to be published on JO's website within 28 days after it is made LG Reg s397(2)

Governance

30 Public interest disclosure report due to the NSW Ombudsman [PIDA s78].

25 Cyber Security Councils Forum. Registration via community@cyber.nsw.gov.au

30 Written returns of interest due for voting representatives and designated persons who held office at 30 June [MCC cl4.21(b)] to be lodged
EO to table returns at next JO Board meeting [MCC cl 4.25]

30 Annual Report of obligations under GIPA due to the Minister and the Information Commissioner [GIPA s125]

30 Annual Performance Statement is to be prepared [LG Reg ss 397J & 217(1)] [Checklist is available [here](#)]

4 Cyber Security Councils Forum. Registration via community@cyber.nsw.gov.au

30 Model Code of Conduct Complaints Statistics to be reported to Board [Procedures 11.1]. Collection form due to OLG [Procedures 11.2]

30 Last day to adopt Statement of Revenue Policy and Budget 2025-26 [LG Reg cl 397I]

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Education

Council Portal provides additional information and webinars. Access to the portal available [here](#)

LG Professionals education/training available [here](#)

Local Government NSW education/training available [here](#)

General

JO should notify OLG (olg@olg.nsw.gov.au) of any senior staff or address changes via email to enable updating of the directory

A JO must, at intervals of not more than 12 months, review its program for the release of government information under this section to identify the kinds of government information held by the agency that should in the public interest be made publicly available and that can be made publicly available without imposing unreasonable additional costs on the agency [GIPA 7(3)].

More information on what the Guide should include can be found [here](#)

A JO must prepare its Statement of Strategic Regional Priorities by no later than 12 months after each ordinary election of councillors for all member councils (by 31 Aug 2025) [LG Reg s 397H]

Circulars are emailed to council. Please advise OLG (olg@olg.nsw.gov.au) of any change of council email address. Council Circulars can be downloaded from OLG website at www.olg.nsw.gov.au

OLG = Office of Local Government

LGA = Local Government Act 1993.

LG Reg = Local Government (General) Regulation 2021

Code = Local Government Code of Accounting Practice and Financial Reporting

PIDA = Public Interests Disclosures Act 2022

MCC = Model Code of Conduct for Local Councils in NSW, 2022

MCCP = Procedures for the Administration of The Model Code of Conduct for Local Councils in NSW, 2022

GIPA = Government Information (Public Access) Act 2009

IP&R G/L = Integrated Planning and Reporting Guidelines Sept 2021