

JOINT ORGANISATION CALENDAR OF COMPLIANCE AND REPORTING REQUIREMENTS 2019-20

	JULY 2019	AUGUST 2019	SEPTEMBER 2019	OCTOBER 2019	NOVEMBER 2019	DECEMBER 2019	JANUARY 2020	FEBRUARY 2020	MARCH 2020	APRIL 2020	MAY 2020	JUNE 2020
FINANCE	1 Annual Performance Statement to be prepared within 5 months (LGGR cls.397J(1)).					5 Last day for meeting to be held to present audited financial statements(s.418(2)). Excludes 2 Far West JOs.						
	1 Financial Statements for period 11 May 2018 to 30 June 2019 to be audited within 4 months (s.416(1)). Excludes 2 Far West JOs.											
	6 Proposed loan borrowings return to be submitted			17 Request for extension to lodge financial statements to be submitted in writing to OLG.								
	31 GST Certificate to be submitted to OLG.				28 Last day for notice of meeting date to present audited Financial Reports (s.418(2)). Excludes 2 Far West JOs.	28 Last day for annual performance statement to be published (LGGR cls. 397J(2)).						
	31 Submit six monthly progress and expenditure report to OLG on the Establishment Funds.		31 Audited Financial Statements for period 11 May 2018 to 30 June 2019 to be lodged with OLG (s.417(5) and LGGR cls. 397N(2)). Excludes 2 Far West JOs.	30 Annual Performance Statement due (LGGR cls.397J(1)).	31 Last day for preparation of, and publishing on JO website, the Statement of Strategic Regional priorities (LGGR cl.397H(3) &(5)).							

Note: The requirements above are for all Joint Organisations unless there is a note in red.

Joint Organisations to notify OLG throughout the year when loans are drawn down and/or new loans are established.

GOVERNANCE	1 Reminder: lodgement of Pecuniary Interest returns due 30 September for voting representatives and designated persons who held office at 30 June (s.449(3)).											
				30 Annual Report of obligations under the Public Interest Disclosures 1994 to the Minister and the Ombudsman (s.31).				30 Public interest disclosures report due to the NSW Ombudsman. (s.6CA of the Public Interest Disclosures Act 1994).				
	31 Public interest disclosures report due to the NSW Ombudsman. (s.6CA of the Public Interest Disclosures Act 1994).		30 Lodge completed Pecuniary Interest returns for voting representative and designated persons. (s.449 (3)). Executive Officer table returns at next JO Board meeting. (s.450A).	30 Annual Report of obligations under the Government Information (Public Access) Act 2009 to the Minister and the Information Commissioner (s.125).								

Local Government Directory - Joint Organisations should notify the OLG (olg@olg.nsw.gov.au) of any senior staff or address changes via email to enable updating of the directory.

Joint Organisations must review its publication guide in relation to the Government Information (Public Access) Act 2009 and adopt a new publication guide at intervals of not more than 12 months; An agency may update and amend its publication guide at any time.

Joint Organisation Circulars are emailed to Joint Organisations. Please advise OLG (olg@olg.nsw.gov.au) of any change of JO email address. Joint Organisation Circulars can be downloaded from OLG webpage at www.olg.nsw.gov.au

All clauses refer to the *Local Government (General) Regulation 2005* (LGGR) unless stated otherwise. References to Sections of the *Local Government Act 1993* are abbreviated (s.) followed by number.