

JOINT ORGANISATION CALENDAR OF COMPLIANCE AND REPORTING REQUIREMENTS 2020-21

	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021	APRIL 2021	MAY 2021	JUNE 2021
FINANCE	1 Annual Performance Statement to be prepared within 5 months [LGReg cl 397J(1)]	7 Proposed loan borrowings return to be submitted to TCorp					4 Last day for meeting to be held to present audited financial statements [LGA s418(2); LGReg cl 413G]					
	1 Financial Statements to be audited within five (5) months [LGA s416(1); LGReg cl 413G]				16 Request for extension to lodge financial statements to be submitted in writing to OLG [LGA s416(2); Code pgA-6]							
	31 GST Certificate to be submitted to OLG [Commonwealth Constitution s114]				30 Audited Financial Statements to be lodged with OLG [LGA s417(5); Code pgA-5]	28 Last day for annual performance statement to be published [LGReg cl 397J(2)]						
					30 Annual Performance Statement due [LGReg cl 397J(1)]	31 Last day to provide report detailing delivery progress of the Capacity Building project						
Joint Organisations to notify OLG throughout the year when loans are drawn down and/or new loans are established.												
GOVERNANCE	1 Reminder: written returns of interest due 30 September for voting representatives and designated persons who held office at 30 June [MCC cl 4.21(b)]											
	31 Last day to adopt Statement of Revenue Policy and Budget [LGReg cl 397I]			30 Annual Report of obligations under PIDA to the Minister and the Ombudsman [PIDA s31]			30 Public interest disclosures report due to the NSW Ombudsman [PIDA s6CA]					
	31 Public interest disclosures report due to the NSW Ombudsman [PIDA s6CA]		30 Lodge completed written returns of interest for voting representatives and designated persons [MCC cl 4.21(b)]. Executive Officer to table returns at next JO Board meeting [MCC cl 4.25]	30 Annual Report of obligations under GIPA to the Minister and the Information Commissioner [GIPA s125]		31 Report to JO Board [MCCP cl 11.2] and OLG [MCCP cl 11.2] on complaint statistics						30 Last day to adopt Statement of Revenue Policy and Budget [LGReg cl 397I]
GENERAL	Local Government Directory - Joint Organisations should notify the OLG (olg@olg.nsw.gov.au) of any senior staff or address changes via email to enable updating of the directory											
	Joint Organisations must review its publication guide in relation to the Government Information (Public Access) Act 2009 and adopt a new publication guide at intervals of not more than 12 months; An agency may update and amend its publication guide at any time											
	Joint Organisation Circulars are emailed to Joint Organisations. Please advise OLG (olg@olg.nsw.gov.au) of any change of JO email address. Joint Organisation Circulars can be downloaded from OLG webpage at www.olg.nsw.gov.au											
OLG = Office of Local Government. LGA = Local Government Act 1993. LGReg = Local Government (General) Regulation 2005. Code = Local Government Code of Accounting Practice and Financial Reporting, Update No. 28, March 2020. MCC = Model Code of Conduct for Local Councils in NSW, 2018. MCCP = Procedures for the Administration of The Model Code of Conduct for Local Councils in NSW, 2018. PIDA = Public Interests Dislosures Act 1994. GIPA = Government Information (Public Access) Act 2009.												