

Attachment

<u>Date</u>	<u>Session</u>
Sat 5 Feb	<p style="text-align: center;">Roles and Responsibilities</p> <p>Participants will understand everything councillors need to know to achieve positive community outcomes and understand the context in which councils operate. Participants will understand their council's role in the local community, the different roles of a councillor and how to manage the challenges involved.</p>
Sat 12 Feb	<p style="text-align: center;">Making the most of meetings</p> <p>Participants will understand the purpose, process and expectations for council meetings and how to maximise the benefits.</p>
Sat 19 Feb	<p style="text-align: center;">Integrated Planning and Reporting</p> <p>Participants will understand how to engage with their community, set the long-term direction of council and ensure that money and other resources are used effectively. Participants will understand their obligations under Integrated Planning and Reporting, its effectiveness as a planning tool and be updated regarding general strengths and areas for development.</p>
Sat 26 Feb	<p style="text-align: center;">Internal Audit</p> <p>Participants will learn about the new mandatory local government risk management and internal audit framework with particular emphasis on how audit, risk and improvement committees will support councillors to perform their roles as the strategic drivers and decision makers of councils.</p>
Sat 5 March	<p style="text-align: center;">The governing body and financial management of councils</p> <p>Participants will gain an understanding of their legislative responsibilities in relation to accounting practice, financial management and financial reporting of councils.</p>
Sat 12 March	<p style="text-align: center;">Appropriate conduct and ethical decision-making</p> <p>Participants will understand the Model Code of Conduct and how to protect and enhance their individual and council's credibility and reputation through appropriate conduct.</p>
Sat 19 March	<p style="text-align: center;">Working together</p> <p>Participants will learn how to create a healthy, inclusive and respectful workplace that is fundamental for creating a successful organisation.</p>
Sat 26 March	<p style="text-align: center;">Metro Strategic Planning</p> <p>Participants will receive an introduction and overview and gain an understanding of their responsibilities as a councillor when it comes to strategic planning for metro areas, including the roles of the Department of Planning, Industry and Environment, the Greater Sydney Commission and the Western Parkland City Authority.</p>
Sat 2 April	<p style="text-align: center;">Local and Regional Strategic Planning</p> <p>Participants will receive an introduction and overview and gain an understanding of their responsibilities as a councillor when it comes to local and regional strategic planning.</p>
Sat 9 April	<p style="text-align: center;">Introduction to Crown land, native title, and Aboriginal land rights</p> <p>Participants will receive an introduction to Crown land and council requirements under the <i>Crown Land Management Act 2016</i> and gain an understanding of the <i>Native Title Act 1993</i>, and Aboriginal land rights under the <i>Aboriginal Land Rights Act 1983</i>.</p>

Easter Saturday

Sat 23 April	<p style="text-align: center;">Water: Make it your business</p> <p>Participants will develop a greater understanding of their additional responsibilities when councils provide essential water services. Using case studies and interviews the seminar will illustrate a range of water issues that councillors will encounter when making decisions about drinking water, recycled water and sewage.</p>
Sat 30 April	<p style="text-align: center;">Ongoing Professional Development</p> <p>Participants will learn what it takes to be successful in the role, as well as understand what their individual training and support requirements are and how they can undertake further professional development during their term as a councillor.</p>