



Circular Details	Circular No 23-08 / Date 10 July 2023 / A867125
Previous Circular	22-20 Annual Reporting of Labour Statistics
Who should read this	Councillors / General Managers / Human Resources
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

Annual Reporting of Labour Statistics

What's new or changing

- **Wednesday 23 November 2022** has been chosen as the "relevant day" for councils to report on their labour statistics in their annual reports under section 217 of the Local Government (General) Regulation 2021.

What this will mean for your council

- In their 2022/23 annual reports, councils must publish a statement of the total number of persons who performed paid work for them on **Wednesday 23 November 2022** including, in separate statements, the total number of the following:
 - the number of persons directly employed by the council:
 - on a permanent full-time basis
 - on a permanent part-time basis
 - on a casual basis, and
 - under a fixed-term contract
 - the number of persons employed by the council who are "senior staff" for the purposes of the *Local Government Act 1993*
 - the number of persons engaged by the council, under a contract or other arrangement with the person's employer, that is wholly or principally for the labour of the person, and
 - the number of persons supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee.

Key points

- The "relevant day" for the purpose of reporting labour statistics under section 217 is required to be fixed by the Secretary of the Department of Planning and Environment after the end of each financial year. This date is to be a different day to the one fixed by the Secretary for the previous year.

Where to go for further information

- For further information please contact the Council Governance Team on 4428 4100 or by email at olg@olg.nsw.gov.au.

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