



Circular Details	24-2 / 5 February 2024 / A885320
Who should read this	General Managers / Council Asset Management, Infrastructure, Project Management and Procurement staff
Contact	NSW Public Works/ David Edwards /david.edwards@pwa.nsw.gov.au
Action required	Information

Minor Works contract form for infrastructure delivery for councils

What's new or changing

- NSW Public Works has developed the Minor Works 21 Local Government (MW21-LG) Contract that is a plain English, cooperative, and collaborative form of contract, to support the NSW local government sector in delivering infrastructure.

What this will mean for your council

- The MW21-LG Contract form will be available to all councils from 5 February 2024.
- The form and supporting documents are available [here](#).

Key points

- The MW21-LG Contract is tailored for the NSW local government sector to document and manage construction contracts with an estimated value of up to \$2 million.
- The MW21-LG Contract is available to councils free of charge.
- The MW21-LG Contract is based on the NSW Government's Minor Works 21 Contract that is widely used by the construction industry in NSW.
- The standard form contract is maintained and updated by NSW Public Works.
- The MW21-LG Contract is supported with clause commentary and sample letters to provide ongoing guidance and support to councils and users.
- Use of a standard MW21-LG Contract offers the following benefits for councils:
 - it allows for clear and consistent allocation of risks
 - it reduces costs to councils and contractors
 - a standard approach makes it easier for council staff in the delivery of projects
 - it provides a standard form of contract across NSW local and state government sectors
 - it incorporates changes in legislation and is regularly reviewed and updated.

- NSW Public Works offers training and support for councils using the MW21-LG Contract - and can provide comprehensive project and contract management services - on a fee for service basis to assist councils deliver larger infrastructure.

Where to go for further information

- The form and supporting documents are available [here](#).
- More information on services offered by NSW Public Works is available [here](#).
- If you have any enquires relating to the MW21-LG Contract, contact David Edwards, Senior Procurement Advisor, NSW Public Works by email david.edwards@pwa.nsw.gov.au



Douglas Walther
A/Deputy Secretary, Office of Local Government